

ANNOUNCING *NEW* EDUCATION PARTNERSHIP!

Afternoon Program

AGS: Associate of General Studies

Beginning October, 2004



*This program was especially developed to meet the needs of employees with alternate work schedules & compatible for employees who may have, although NOT required, college or industry/job-related credits.
(A maximum of 16 prior elective credits may be applied.)*

Class Days: Mondays & Thursdays

Times: 3 – 7 PM

Location: Field Services Assembly Hall
(NE Corner of Priest & Rio Salado Parkway)

If you are interested in applying, please PRINT THIS CHECK SHEET
that outlines *all required* steps for admission into the program.

For additional questions, please contact TLC:

Gretchen Maynard x5310 -- Wydale Holmes x5312 -- Whitney Brown x5313

SESSION	DATE	LOCATION
Step 1 INFORMATION SESSIONS All interested employees are required to attend one information session.	Wednesday, August 25 from Noon – 1 PM Wednesday, September 1 from 5 – 6 PM	TLC Classroom TLC Classroom
Step 2 PLACEMENT TESTS All interested employees are required to complete this test. It is NOT pass/fail, only an assessment.	Tuesday, August 31, at 5:30 PM Wednesday, September 8 at 3 PM Thursday, September 16 at 5:30 PM OPTION: Complete on-site test at Gateway by September 16. http://www.gwc.maricopa.edu/ss/assessment/testing.html	TLC Classroom TLC Classroom TLC Classroom Gateway Community College
Step 3 PROGRAM ADVISEMENT Employee schedules a 15 minute appointment with the advisor - bring unofficial transcripts!	Tuesday, September 7 from Noon – 4 PM Wednesday, September 15 from 4-7 PM Tuesday, September 21 from Noon – 4 PM OPTION: Complete on-site at Gateway by September 21.	TLC Offices TLC Offices TLC Offices Gateway Community College
Step 4 EMPLOYEE AGREEMENT	By September 23 at 5 PM Agreements are signed by employee and supervisor and submitted to TLC in order for program to meet minimum participant requirement. (Fax: 480-350-5314)	TLC Offices
Step 5 AGS ORIENTATION	Monday, October 4 3 – 5 PM For all employees accepted to the program and who have completed all steps.	Field Services Assembly Hall
Step 6 AGS AFTERNOON PROGRAM BEGINS	Monday, October 11 3 – 6 PM	Field Services Assembly Hall